



Return # _____
(Office Use Only)

We hope you are happy with your selection from Altamont! However, if you find it necessary to return merchandise, please include the following items and send it back to the address below as soon as possible.

INCLUDE:

1. The **PRODUCT(S)** you are returning
2. This completed **RETURN FORM**
3. A copy of the original **INVOICE**

SHIP TO:

Altamont Company
116 E. Neal St.
Rantoul, IL 61866

Date	Street Address
Name	City, State, Zip
Phone Number	Email Address

I AM RETURNING

Please Specify Reason for Returning Each Item:

- | | | |
|---------------|------------------|------------------|
| 1. Not Needed | 3. Ordered Wrong | 5. Packing Issue |
| 2. Mfg. Issue | 4. Broken Parts | 6. Finish Issue |

Item #	Reason #	Qty	Unit Price	Total Price
			Return Total	

Additional Notes/Comments:

I AM REQUESTING

Please circle one : Refund or Replacement

(If replacement cost is more than returned item, we will call for a credit card or email you a PayPal invoice. You may also send a money order or check for the difference in the return package.)

Replacement Item #	Qty	Unit Price	Total Price
		Order Total	

Please allow up to 3 weeks to process returns. If the Credit Card used on original order is still valid, credit will be issued to that credit card. Orders through PayPal or PayPal Guests are refunded to PayPal transactions, unless it has been more than 6 months since original order. After that time period passes, you will receive a refund check. If you used a money order or personal check to pay for your original order, you will receive a refund check.

